

*Halifax West continues to offer a unique program that provides its students with a work placement experience designed to improve their communication, personal management and teamwork skills.*

With a student population of 1600, Halifax West High School plays a critical role in helping a significant number of young Nova Scotians realize their full potential.

At Halifax West, we are committed to developing the next generation of leaders by supporting students who are driven to learn and succeed. We believe hard-working students deserve to be recognized for their dedication to the journey of learning.

At Halifax West, we continue to break new ground by offering a Co-operative Education Program in our school. We believe university, community college, technology or trade institutes are all viable post-secondary alternatives that can equip students with important skills and knowledge for our new world economy. We want to provide more students who express an interest in pursuing any of these options with the opportunity to link education and business through a work placement experience.

We need your support to help make this program a success! Please give a student the chance to develop employability skills by partnering with the Halifax West Co-operative Education Program.

### **Co-operative Education:**

*Invest in a promising young future by*

*forming a Community Education*

*Partnership with Halifax West!*



*Contact us today!*

**Andrew Gavas**  
**Coordinator - Cooperative Education**  
**Halifax West High School**

283 Thomas Raddall Dr.  
Halifax, Nova Scotia  
B3S 1R1  
Phone (902) 457-8900x3  
Fax (902) 457-8980  
Cell (902) 471-7781  
E-mail: [agavas@hrsb.ca](mailto:agavas@hrsb.ca)  
[www.hwhs.ednet.ns.ca](http://www.hwhs.ednet.ns.ca)

---

**HALIFAX WEST**

**CO-OPERATIVE**

**EDUCATION PROGRAM**



**INVESTING IN  
PROMISING FUTURES...**

*New Solutions Now*

---

## **EMPLOYER COMMITMENT:**

Employers agree to:

- mentor a student for 100 hours
- engage the student with meaningful tasks that allow the student to develop skills and explore a career of interest in a safe environment
- assist in the workplace evaluation of the student

Students are allowed release time from school, usually one day a week. Placement hours can be during school, nights, or weekends. Students are not paid for their time during school hours.

Teachers must visit the workplace every 25 hours. The students are insured through the Nova Scotia School Insurance Exchange.

A pre-placement interview is welcome!



## **COOPERATIVE EDUCATION:**

Co-op Education offers 25 hours of in-school preparation, which involves career exploration, cover letter and resume writing, health and safety training and personality assessment.

Classroom sessions, including guest speakers, are also held during and after the placement to provide students with an opportunity to develop a portfolio, and to reflect on their learning. Weekly e-journals and a student narrative essay are also course requirements.

## **PERSONAL GROWTH:**

**Students will achieve personal growth in the following areas:**

### **Fundamental Skills:**

These skill areas include communication, managing information, using numbers and problem-solving skills.

### **Personal Management Skills:**

These skill areas include the attitudes and behaviours that drive one's potential for responsibility, adaptability, resourcefulness, continuous learning and working safely.

## **Teamwork Skills:**

These skill areas include working with others and the ability to participate in group projects and tasks.

**To offer a Halifax West student  
a Co-op Education work  
placement, please call:**

*Andrew Gavvas – Coordinator*

*Coo-operative Education and  
Community Partnership*

*Halifax West High School*

*Phone – (902) 457-8900x3*

*Fax – (902) 457-8980*

*Cell: (902) 471-7781*

**E-mail: [agavas@hwsb.ca](mailto:agavas@hwsb.ca)**

**[www.hwbs.ednet.ns.ca](http://www.hwbs.ednet.ns.ca)**